

LAKEVIEW LEADERSHIP ACADEMY
“We Build Leaders... One Child at a Time”

STUDENT PLANNER

The office is open for business between the hours of 8:00 a.m. to 4:30 p.m.

PHONE EXTENSIONS

Lakeview Leadership Academy	955-3400
Principal	ext. 46110
Principal Secretary	ext. 46111
Attendance	ext. 46105
Counseling	ext. 46107
Dean	ext. 46108
Dean’s Secretary	ext. 46109
Library	ext. 46114
Probation	ext. 46160
ASES (Afterschool)	ext. 46702

IMPORTANT DATES TO REMEMBER

July 30	7 th Grade Orientation
July 31	8 th Grade Orientation
Aug. 10	First Day of School
Sept. 7	Labor Day No School
Oct. 12	Columbus Day No School
Oct. 9	End of First Quarter
Nov. 11	Veterans Day No School
Nov. 23-27	Fall Break (Thanksgiving)
Dec 18	End of Semester
Dec. 21-Jan 1	Winter Break (Christmas)
Jan. 4	Non-Student Day
Jan. 18	Martin Luther King Day No School
Feb. 8	Lincoln’s Birthday No School
Feb. 15	Presidents’ Day No School
Mar. 20	End of Third Quarter
Mar. 25-April 1	Spring Break (Easter)
May 25	Last Day of School

ATTENDANCE PROCEDURES

ABSENCES: All students are expected to attend all classes and be on time. When a student is absent from school, parents/guardians should call the school’s attendance office at 760-955-3400, Ext. 46105 immediately. If no call is made, the student has three (3) days to clear the absence with either parent/guardian verification by phone or written note. After three (3) days, the absence will be permanently **UNEXCUSED** and considered **TRUANCY**. After three (3) days of cumulative unexcused absences, a truancy letter will be mailed and the **DISTRICT TRUANCY OFFICE** notified. EC 48292; BP 5113(a), (b), and AR 5113(a), (b), (c). SARB continues in 7th and 8th grade. (See Page 2 regarding SARB)

LATE ARRIVAL TO SCHOOL: Regular, punctual attendance is essential for students to be successful at school. Students arriving late to school must check in at the attendance office immediately upon arrival on campus. A student must have a note with an *acceptable* excuse if the tardy is to be excused. Multiple tardies will result in disciplinary action.

LEAVING SCHOOL EARLY: Parents must check student out at the attendance office when leaving. Procedure for checking out a student is as follows:

1. Parents must go to the attendance office, **NOT** your child’s classroom.
2. Identification must be provided.
3. Sign the release log.
4. Your child will be called to the office to be released.

This procedure is for the safety of all students. We will **not** release a student to anyone except the parent, legal guardian, a person the parent has authorized (**in writing**) to pick up the child, or a person listed on the emergency card. Teachers **cannot** release a student to a parent directly from the classroom.

TARDY POLICY

All classes begin promptly. Our bell schedule consists of (5) minute passing periods which includes a (1) minute warning bell prior to the beginning of class. Students are expected to be in classrooms before the tardy bell rings. A student will be considered TRUANT if he/she arrives late to class (10) minutes after the tardy bell rings. Teachers will contact parents and lower citizenship marks accordingly when students are habitually tardy. Excessive tardies and cuts will be referred to the Student Attendance Review Board (SARB). Periodic Tardy Sweeps will be implemented throughout the school year to insure proper attendance patterns for all students.

STUDENT ATTENDANCE REVIEW BOARD (SARB)

California compulsory education law requires students between the ages of 6 and 18 years of age to attend school. The Student Attendance Review Board (SARB) exists to promote regular daily attendance. This school is required by law to report habitual truants/absences to SARB. Parents/guardians will receive letters informing them of their student's tardies and absences. Parents may be brought before the SARB to rectify the absences. Continued attendance problems may be referred to the District Attorney's office for court action. EC 48262

ASSOCIATED STUDENT BODY (ASB)

The Associated Student Body (ASB) is made up of all the students who attend Lakeview Leadership Academy. Our student body is governed by a constitution, and in order that the rules and standards of that constitution may be carried out, we have a group of students elected by the student body who form the ASB Student Council.

The ASB Student Council acts as the legislative branch of the junior high school government and takes care of student body business, special functions, and other student activities. It is made up of four officers – President, Vice President, Secretary and Treasurer. All class representatives are members of the ASB Student Council.

STUDENT IDENTIFICATION CARDS

Student Identification Cards are to be in student's possession **at all times** while on campus or attending school functions. If an ID card is lost or stolen, the student must purchase a new one immediately. Replacement cards will be issued through the schools ASB office at a cost of \$10.00 each. For the purpose of purchasing event tickets, entering dances, riding buses, etc., temporary paper ID's **will not** be accepted. When a student withdraws from school, their ID card must be returned to the school office. BP5157

TEXTBOOKS & LIBRARY BOOKS

Students are responsible for all textbooks, library books, and other materials checked out from the library. If a student damages or loses a textbook or materials checked out to them, they are responsible for paying damage or replacement costs. Payment for damage or loss should be made in the library. If the book is found, you only have 60 days after payment is made to request a refund. **STUDENTS WHO SUFFER LOSS OR DAMAGE TO BOOKS OR SCHOOL MATERIALS ARE FINANCIALLY RESPONSIBLE FOR THAT LOSS OR DAMAGE.**

HEALTH SERVICES

Parents/guardians should keep the Office informed of any special health matters concerning their student. All students must have an up-to-date emergency form on file in the attendance office.

Students are not to bring medication to school. If medication must be administered at school, it must be kept in the office and be dispensed by trained school personnel. The medication must be in the original pharmacy container with the prescription printed on the label. It must be accompanied by a completed VVUHSD medication form which includes physician directions and signature and parent's signature requesting school assistance with medication. This policy includes prescription and over the counter medications (i.e. Tylenol, Aspirin, cold medicine, etc.). Over the counter medications without a prescription can only be administered to a student directly by their parent. EC 49423

Students requiring asthma and/or anaphylaxis medications may carry emergency inhaler/epi-pens on their person. However, specific release forms signed by a doctor and parent are required to be on file in the office.

All medication forms are available from the school office.

All students entering the 7th grade are required to present documentation of current immunizations which include Tdap, Hepatitis B and one additional dose of Measles, Mumps and Rubella (MMR). Any student who has not been properly immunized shall be excluded from school until such documentation is provided. Whenever there is a reason to believe a student is suffering from a recognized contagious or infectious disease, that student will also be excluded from school.

During the 7th and/or 8th grade, the State of California mandates certain health screenings. These include Scoliosis screening for 7th grade girls and 8th grade boys, and hearing screening for all 8th graders. These tests are performed by registered nurses during the school day. A student may be exempt from these screenings only if the parent or guardian files a written statement with the Principal stating they do not want any health or medical examinations for their student.

Each student is required to participate in Physical Education unless a Doctor's note is on file with the school office excusing him/her for a specific medical reason and time period. The school does not have a registered nurse on site.

PAYMENT METHODS

Cash must be used when purchasing school items, paying for material fees, lost textbooks, etc., for your student. We no longer accept checks. Credit cards are accepted for select purchases through our web store at www.lmsasbstore.com

HALL PASSES

Students are permitted to leave class only for emergencies or the most important of reasons. In all circumstances, when leaving class, students **must wear a classroom vest**. Any student out of class without a vest, will be considered cutting class and could be subject to discipline.

LUNCH POLICIES

Lakeview has 2 lunches during the school day and student's lunch is assigned based on their 5th period teacher. Students are allowed to eat inside the MPR or outside in the sheltered lunch area provided. Students receiving lunch through the cafeteria must present their ID.

OUTSIDE FOOD

For the safety of our students and due to the State nutritional guidelines that schools must follow, NO OUTSIDE FOOD is permitted on campus. This includes fast-food, store bought, and homemade items.

LOST AND FOUND

The Lost & Found Department is located in the 100 building. Articles of clothing, textbooks, notebooks, jewelry, watches, eyeglasses and other miscellaneous objects are turned in here when they are found on campus. If you lose or misplace any of your belongings, check the lost and found bins. Unclaimed items are disposed of regularly with one final removal at the end of the school year.

PARENT ON-LINE ACCESS (ELECTRONIC GRADEBOOK)

Parent On-Line Access to student information is available and strongly encouraged. Parents/guardians may access their child's student information such as grades, attendance and emergency contacts on the internet. If you are interested in obtaining Parent On-Line Access, please visit the counseling office. Counseling Office will verify your identity, assign a user name and password, as well as provide directions on how to log-on to the website. The web address for accessing student information is <https://parent.vvuhsd.org>

REPORT CARDS

Mid-quarter academic warnings will be issued to all students with a D or F at the 4½ week mark of each quarter. Report cards will be issued every nine weeks. The report card is a cumulative report with a nine week and an eighteen week or semester grade. Teachers give grades after evaluating a student's work in relation to standards that apply to all students at his/her grade level. Grades for achievement shall be based on mastery of standards and shall be reported each marking period.

The academic grading symbols used are as follows:

A=Outstanding Achievement	4.0 grade points	D=Below Average	1.0 grade points
B=Above Average Achievement	3.0 grade points	F=Failing	0.0 grade points
C=Average	2.0 grade points	I=Incomplete	0.0 grade points

Citizenship grading symbols used are:

O=Outstanding	S=Satisfactory	N=Needs Improvement	U=Unacceptable
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HONOR ROLL (RENAISSANCE)

There is an Honor Roll for each semester based on a student's total grade point average (GPA) and satisfactory citizenship. The classifications are as follows:

GOLD HONOR ROLL	4.00	or	Higher GPA
SILVER HONOR ROLL	3.50	-	3.99 GPA
BRONZE HONOR ROLL	3.00	-	3.49 GPA

CHEATING POLICY

Cheating includes any or all of the following:

1. Copying all or any part of another student's work.
2. Allowing anyone to do all or any part of your work.
3. Allowing all or any part of your work to be copied by someone else.
4. Plagiarizing - turning in someone else's work as your own or copying from a published work without giving credit.

Cheating is an issue that is handled by the classroom teacher. Each teacher has a cheating policy and will not be subject to change by administration. Forgery/Plagiarism (cheating) is a suspendable offense.

MONEY AND VALUABLES

If you need to bring more than your lunch money or any other valuables to school, you may take them to the ASB/Dean's office to have them locked up. **Never leave valuables of any kind in your P.E. locker** and never bring valuables or large amounts of money to school.

Borrowing, loaning, or paying back money in any amount will not be allowed at school. If you need money for lunch or other purposes, please call your parents to make the necessary arrangements. Parents may bring money to school for their child and the child will be called out of class to receive the money.

TELEPHONE

There is a student phone available for students to use before and after school. Messages may be taken for your student and will be delivered to them. If it is an emergency and you need your student to call you, we will do our best to get your student out of class. Ride arrangements need to be made in advance. Students must be off campus within 10 minutes of the school day ending. A phone might not be available.

CELL PHONES

Students may carry a cell phone however they must be turned off and put away during school hours. A phone may be confiscated and a warning issued. If parent is unable to pick-up the confiscated item a mandatory one week hold will be placed on that item. Continued confiscation could result in administration holding item until end of semester or end of school year. Lakeview Leadership Academy employees and school will not be responsible for items lost, stolen, damaged or missing while confiscated.

VISITORS

Parents/guardians are welcome to visit our school during class time; however, parents need to remain in office during their child's lunch time. All guests must check in at the office before visiting classrooms. Unauthorized visitors will be asked to leave campus. All visitors must present identification when signing in at the front desk. The Visitor's Pass must be visibly worn and returned to the office when signing out.

PARENT VOLUNTEERS

Studies have shown that parental involvement has a positive impact on student achievement. Our campus fosters an environment that encourages family involvement. Parents/guardians who are interested in volunteering at our school or sharing their expertise with our students are encouraged to contact the school office for the current application. All applications will have final approval from the District Office.

MATERIALS NOT RELATED TO SCHOOL

Any materials or articles not directly related to class work will **NOT** be permitted at school. This includes, but is not limited to: sports equipment (balls, skateboards, and gloves), hats, electronic devices (MP3 players, iPods), laser pens, aerosol cans. Teachers or Administrators will confiscate these items and they will be kept in the office until picked up by a parent/guardian. The school is not responsible for lost, stolen, damaged or missing items.

PROMOTION AND RETENTION

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement. Progress toward promotion shall be based on the student's ability to pass the subjects and electives. The student must also meet the minimum proficiency requirements set by the Board. Students eligible for promotion will be invited to attend a promotion ceremony on the last day of school.

Students not meeting State requirements for promotion will be evaluated by counselors, principals and parents to discuss possible retention.

RELEASING STUDENTS

Students will be released during school hours only to those individuals listed on the student's emergency form. **A proper photo I.D. will be required in order for a student to be released.** Parents are encouraged to pick their child up during class time rather than lunch for purposes of locating child.

PHYSICAL EDUCATION

California Education Code requires all students to participate in physical education. Students will wear shorts and a T-shirt during PE. You may be excused from P.E. if you are ill or injured. Parent notes excusing you from P.E. will be honored by the teacher for one to three days. **A doctor's note is required** to excuse you from P.E. for more than three consecutive days or for recurring health problems.

P.E. LOCKS: 7th & 8th grade students will be **provided** a combination lock. Students will be charged \$10.00 for lost, stolen, or damaged locks which can be replaced in the ASB Store.

P.E. CLOTHES: The shorts may be blue, black or grey. The T-shirt may be any color other than red as long as it is blank with no logos or lettering. Students will wear laced gym shoes of any color with white socks.

Sweatshirts and sweatpants are not required, but are recommended on cold days and must be light grey in color. All items of the uniform should be marked with the last name and first initial of the student. P.E. clothing is **not** to be worn in other classes **or** on campus when not in gym class.

LOST OR STOLEN CLOTHES: Periodically, student's uniforms are lost or stolen. This problem could be nearly eliminated if these basic rules were followed:

1. Use permanent ink to mark last name, first initial, on the left side of the item.
2. NEVER GIVE LOCKER COMBINATIONS TO OTHERS OR SHARE LOCKERS.
3. Never loan clothes to others or leave them in friends' lockers.
4. Always lock up your clothes.

If uniforms are lost, you are required to bring a note from home explaining the situation and give a date when new P.E. clothes can be provided. You must bring replacement clothes from home to wear for class until the appropriate uniform is brought to class. It is your responsibility to check the lost and found for missing clothes.

TOBACCO FREE SCHOOL/NO SMOKING

The Governing Board recognizes the health hazards associated with the use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. Employees are encouraged to serve as models for good health practices that are consistent with the district's instructional programs. In accordance with State and Federal Law, smoking of and using tobacco is prohibited in all district facilities and vehicles which includes E-Cigarettes and Vape Pens. The Board further prohibits the use of tobacco products at all times on district grounds. This prohibition applies to all employees, students, visitors and other persons at any activity or athletic event on property owned, leased or rented by or from the district.

The Board and the Administration sincerely request the cooperation of everyone to insure the successful compliance with State and Federal Law and Board Policy and for the benefits of students. (Refer to Board Policy 3513.3)

STUDENT RESPONSIBILITIES WHILE RIDING SCHOOL BUSES

Transportation to and from school will be provided for students where needed. It is the responsibility of each student to obey all posted rules while riding the bus. Riding a bus is a privilege and not a right. This privilege may be denied for disorderly conduct. Students are responsible directly to the driver of the bus. Disorderly conduct and/or refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. Students will receive a warning ticket for first disciplinary action. Students continuing to disobey transportation policies may be subject to tickets that deny transportation services; losing bus privileges due to disciplinary actions is NOT a valid excuse for absences. It is your responsibility to find alternate transportation.

BIKES AND SKATEBOARDS, ETC.

Students who ride a bike or scooter to school must wear a properly fitted and fastened helmet and must use the bike rack cage. Failure to do so may result in disciplinary action, citation, and/or confiscation of the item(s). Skateboards and roller-skates/blades are not permitted on campus. A bike rack is provided for students to store their bikes. Students should bring locks/chain to secure these items properly. The District is not responsible for lost, stolen or damaged items.

PHILOSOPHY OF DISCIPLINE

When large groups of people work and live together for long periods of each day, as we do at Lakeview Leadership Academy, it becomes necessary to set up guidelines for behavior to help ensure that each individual member of the group can work and move as freely and safely as every other member of the group. These guidelines serve to protect the rights of the students and faculty of our school and provide a positive and supportive environment for student growth and learning. Individuals who choose not to respect the right of others should expect disciplinary action against them to ensure the rights of everyone in our school.

Each student must follow the directions or orders of teachers, staff, and parent volunteers the first time given.

Any student who refuses to obey a staff member or parent volunteer is guilty of defiance and will be subject to disciplinary action up to and including suspension and/or expulsion. These rules are for the safety and well being of all concerned.

STANDARDS OF BEHAVIOR

Students shall observe acceptable standards of behavior while going to and from school, attending school, or at school-sponsored activities. A student who chooses not to follow the rules and regulations will face serious consequences, and a behavior or pre-expulsion contract may be written. After a student has been repeatedly warned for misbehavior, and the parents so notified through a conference or other contact, if such acts of misbehavior continue, the Principal shall prepare a written recommendation for expulsion to the Administrative Hearing Officer. This recommendation occurs only after other means of correction have failed to bring about proper behavior and if the student is a clear and present danger to he/herself and other students and staff or if his/her presence disrupts the educational process at Lakeview Leadership Academy . The Board of Trustees acts on each of these recommendations.

SEARCH AND SEIZURE

Students are subject to being searched by administration if evidence shows justification for the search to protect the safety of all stakeholders. Examples of student searches include; drugs, weapons, graffiti tools or stolen items. Once a search has occurred, parents are contacted regardless of outcome. Ed 49050; BP 5145.12, and AR 5145.12

ELIGIBILITY

Students begin each quarter eligible to participate in after school and extracurricular activities. Students lose their eligibility if they are suspended from school or are truant during the current quarter and/or are a habitual disciplinary problem. Ineligible students may not attend assemblies, selected field trips, dances, selected clubs, or activities for the affected quarter. Students may attend tutoring.

STUDENT DRESS CODE AND GROOMING REGULATIONS

Any apparel, jewelry, accessories, etc., which draws undue attention to the wearer, detracts from the educational process, or considered a safety risk to the wearer or others, shall be considered inappropriate. Lakeview Administration reserves the right to ultimately determine what constitutes appropriate student apparel (and the like) according to the guidelines set forth. In order to provide a safe and nurturing environment, Lakeview Leadership Academy has developed the following dress code and grooming policy. Any violation of the following rules and regulations are subject to disciplinary action.

APPROPRIATE CLOTHING *All clothing shall be within the bounds of decency, in good taste and appropriate for school.*

1. Clothing shall be sufficient to conceal undergarments at all times, including bra straps, underwear and athletic shorts worn underneath pants.
2. Shoes must be worn at all times. For safety purposes, no open toed shoes, no heel over two inches, no slippers/house shoes or "slides" and closed toe sandals must be held in place with heel strap. Steel-toed shoes and cleats are not permitted; all footwear must have a rubber (or comparable) sole.
3. Dress/skirt/short length must be appropriate. When student's arms hang straight down, their fingertips should meet the hem of the garment.
4. Lettering or printing will be allowed on apparel and other items as long as it is acceptable for school attire. Vulgar or offensive text and/or pictures depicting tobacco, drugs, alcohol, gang- related names/symbols, or are sexually explicit and suggestive are not allowed. Profanity or scripted font that intentionally implies any of the above is not allowed.

5. Pant size must be appropriate-
 - The fullness must not interfere with normal school activities. If the belt is removed, pants must not fall more than two inches below the hipbone. The crotch should not drop lower than the fingertips of the extended hand. The length of the pant should not extend past the heel of the shoe. No “bandana joggers” are allowed.
 - No garment that is cut-off, ragged or torn shall be acceptable if it does not meet the “fingertip length” requirement, for example: Jeans that have a hole/tear in the knee are acceptable as long as the hole/tear does not extend above the fingertips of the students hanging arm. This rule even applies when jeans are worn with tights or leggings underneath them. Tights and/or leggings worn alone which emphasize the silhouette of the body are not allowed.
 - Sagging is not allowed. No undergarments, specifically underwear and shorts, should be visible above the waistline of the pant nor display the silhouette of the buttocks.
6. Clothing that is too tight, revealing or sexually provocative is not allowed. No exposure of cleavage or midriff area. Student should be able to raise his/her arms above their head without revealing bare skin.
7. No hats or beanies of any kind are allowed on campus, with the exception of school approved Spirit Wear, made available through ASB; with the exception of extreme cold weather. No headwear, including hoodies is to be worn indoors at any time.
8. During warm weather months, tank tops are allowed providing they meet the following criteria:
 - No spaghetti straps, no bra straps showing.
 - Must not be see-through.
 - Cannot be low cut, must have shoulder straps wide enough to cover undergarments from front to back.(No T-backs)
 - Arm opening must not fall below the top of the rib cage and completely cover the chest.
 - Must be in good taste, non-form fitting and anything that is considered sleepwear or loungewear is not permitted.

GANG RELATED APPAREL *Students wearing, or in possession of, items associated with gang related activities become targets for violence -even though they may not be gang members themselves. In order to maintain a safe campus at all times, we have a zero tolerance for anything falling into this category. The following have been identified by VVUHSD, the Principal and Local Law Enforcement as unacceptable:*

1. Raiders and Kings clothing, “LA” and “Skin” labels, in addition to any brand, club, team, group, label, etc., that has been identified as being a gang or hate group.
2. No bandanas, do-rags, hair nets or head gear that prevents clear view of the head or face; bandanas are not allowed for use as headbands.
3. Items that promote hate, intolerance or violence.
4. Wallet chains, bandanas/rags or lanyards hanging from a pocket.
5. No monikers, “gang slang” or references to any of the above.
 - **COLORS**-Students shall not wear clothing or apparel identified as “colors.” The term “colors” is defined as a display by the wearing or placement of apparel by a group of students, or an

individual, which would signify the membership or intent of membership in a group known to advocate or participate in disruptive, hateful or illegal behavior.

GROOMING AND ACCESSORIES *For the safety of our students and integrity of our campus, the following rules apply:*

1. Hair and physical appearance shall be clean and neatly groomed. Aerosol cans of any type are not allowed on campus, i.e.; hairspray, hair color, "AXE" and perfume. No excessive makeup is allowed.
2. Belts and belt buckles must be plain, unadorned and of an appropriate size for the student. No spikes or chains are allowed.
3. Ear piercings must be kept to a minimum, in good taste and must not present a safety hazard to the student or anyone else. Pointed, sharp or large looped jewelry, in addition to jewelry that is distracting to the learning environment is not allowed. IE: large gauges, cone shaped or pointed piercings, brass knuckle style rings, chains or loops that could easily get caught on or in something. Facial piercings (eyebrow, nose, lip, etc.) must be flush to the skin and of clear/natural color or will be subject to confiscation.
4. Gloves may be worn during inclement weather only. No single glove is to be worn at anytime. No leather type gloves such as baseball or football gloves are to be worn to school.

The rules set in place by VVUHSD and Lakeview Administration are meant to insure the safety of our students and integrity of our campus. Students who choose not to follow these rules will be subject to disciplinary action. The right of decision regarding any instance of dispute or disagreement will ultimately belong to the Principal and his/her designee.

SUSPENSION FROM SCHOOL OR EXPULSION FROM DISTRICT

A legal disposition is required whenever a student is not allowed to attend school. Suspension is that legal disposition. While under suspension, it is expected that a student remain at home and/or under adult supervision for the duration of the school day. The student is not to be on campus or any district property, participate in school-related activities, or use school transportation.

The following is an abbreviated listing of all suspendable offenses identified by Administrative Regulation 5144 and Education Code 48900:

- (a-1) Caused, attempted to cause or threatened to cause physical injury to another person.
- (a-2) Willfully used force or violence upon the person of another, except in self defense.
- (b) Possessed, sold or otherwise furnished any knife, firearm, dangerous object or explosive.
- (c) Unlawfully offered, possessed, used, sold, furnished, or been under the influence of any controlled substance, alcohol or intoxicant.
- (d) Unlawfully offered, arranged or negotiated to sell any controlled substance, alcohol or intoxicant or representation of items.
- (e) Committed robbery or extortion.
- (f) Caused or attempted to cause damage to school or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco or tobacco products.
- (i) Committed an obscene act or engaged in profanity or vulgarity.
- (j) Unlawfully offered, possessed, arranged or negotiated to sell any drug paraphernalia.
- (k) Disrupted school activities or otherwise willfully defied valid authority.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm.

- (n) Committed or attempted to commit a sexual assault.
- (o) Harassed, threatened or intimidated a witness.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma
- (q) Engaged in, or attempted to engage in, hazing as defined in Education Code Section 48900.
- (r) Engaged in an act of bullying including but not limited to bullying by means of an electronic act as defined in Education Code 32261.
- (s) Aid or abet the infliction or attempted infliction of physical injury.

- EC 48900.2 Committed Sexual Harassment. (PC 212.5)
- EC 48900.3 Caused, attempted to cause, threatened to cause or participated in an act of hate violence.
- EC 48900.4 Created an intimidating or hostile education environment.
- EC 48900.7 Terrorist threats made against school officials and/or school property.

48915a (The following requires mandatory suspensionand a recommendation for expulsion)

- 1) Causing serious physical injury to another person, except in self defense.
- 2) Possession of any knife, explosive or other dangerous object of no reasonable use to the pupil.
- 3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with section 11053) of Division 10 of the Health and Safety Code.
- 4) Robbery or extortion.
- 5) Assault or battery upon any school employee.

48915c (The following requires mandatory suspensionand a recommendation for expulsion)

- 1) Possessing, selling or otherwise furnishing any firearm.
- 2) Brandishing a knife at another person.
- 3) Unlawfully selling a controlled substance.
- 4) Committed or attempted to commit a sexual assault or battery.
- 5) Possession of an explosive as defined in 18 USC 921.

CONDITIONS OF SUSPENSION (EC 48908)

- 1) The student is in complete custody of their parent or legal guardian during the period of suspension.
- 2) The student may not enter any campus for any reason nor attend any school activity during the period of suspension.
- 3) The student is not permitted to use District provided transportation during the period of suspension.

The parent or guardian of any student shall be contacted ASAP when their child has been determined to receive suspension at home. The parent may request a meeting with the principal (or designee) (EC see 48914). Teachers may require completion of assignments and tests during the period of suspension if suspension is 3 or more days. (EC see 48913) It is the student's responsibility to request missed assignments and tests upon return if the suspension is less than 3 days.

POWER OF SCHOOL BOARDS TO ISSUE RULES OF CONDUCT

Each school district's governing board has the power to prescribe rules for the discipline of its schools. The district/school must notify parents and guardians of those rules as they pertain to student discipline and must communicate those rules to students at the beginning of each school year. (Education Code Sections 35291, 48900, and 48981) Signed document must be returned to school.

DUTY OF PUPILS

All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools. (EC 38908)

Every pupil shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of his teacher and others in authority; observe good order and propriety of deportment: be diligent in study; respectful to his teacher and others in authority; kind and courteous to schoolmates; and refrain from use of profane and vulgar language (C.C.R. Title 5, Section 300).

SUSPENSION BY A TEACHER

EC 48910 (a) A teacher may suspend any pupil from class, for any of the acts enumerated in Section 48900, for the day of the suspension and the day following. If that action required the continued presence of the pupil at the school site, the pupil shall be under appropriate supervision, as defined in policies and related regulations adopted by the governing board of the school district. The pupil shall not be returned to the class from which he or she was suspended, during the period of the suspension, without the concurrence of the teacher of the class and the principal.

VVUHSD DISCIPLINE CONTINUUM

The Discipline Continuum was developed for Principals, Designees and Superintendent Designees, and outlines the consequences for inappropriate student actions that have been referred to the Superintendent, Principal, Assistant Principal, or Dean of Students. Infractions or possible consequences are not to be limited to those found in the Continuum. It should be noted that although the Continuum affords a framework for dealing with inappropriate student behavior in a comprehensive and consistent manner, each disciplinary issue will be reviewed with the context of its unique circumstances and the educational needs of all students. Each Administrator must use his/her judgment in applying its provisions, within the limits of California Law, and Board Policy. Situations not specifically addressed in this play or unusual or extreme cases will be dealt with in accordance with the California Education Code 48900 and District policy. Any exception to the consequences stated in the Continuum will be documented by the school site. Some sites may use On Campus Suspension (OCS) as an intervention consequence.

WEAPONS AND DANGEROUS INSTRUMENTS

Possession of any weapons or dangerous materials will result in mandatory recommendation of expulsion by principal per EC 48915(a)(2).

ZERO TOLERANCE

If you are found by the Hearing Officer to have committed the following offenses, you will receive an automatic two semester expulsion from District schools:

1. Knowing or voluntary possession of a weapon, a "look alike" weapon of any kind or dangerous object, before, during, or after school hours without the written permission to possess the item from a certificated school employee, with the principal or designee's concurrence.

If you see or become aware of a weapon at school, don't touch it or remain in the presence of a person or group if a weapon is present. You must notify school personnel immediately of the discovery of the weapon for the safety of all concerned. In case of possessing a gun or brandishing a knife, a one-year expulsion will be given.

If you find a weapon on the way to or from school, you must immediately notify the principal's office or call 911 to report it to Local Law Enforcement.

"Weapon" means any firearm, look alike or real, whether loaded or unloaded; knife; any chemical substance; any device or instrument designed as a weapon or through its use capable of threatening or providing bodily harm or death; or any device or instrument that is utilized to threaten, strike terror, or cause bodily harm or death; such as but not limited to the following:

- ✓ Small pocketknives
- ✓ Fireworks, fire crackers or fire bombs
- ✓ Throwing darts
- ✓ Nuisance items and toys
- ✓ Unauthorized tools
- ✓ Mace or pepper spray

2. Possession or under the influence of illegal substances, alcohol or drugs, upon the second offense. This applies to all incidents, including "holding" the illegal substance for a friend or attending school events under the influence of alcohol or drugs. Selling a controlled substance will result in a one-year expulsion.

3. Threatening to cause, or causing physical injury to another person (includes sexual battery) – one year expulsion required.
4. Participation in graffiti incidents upon school property, buildings, structures, or equipment.

SEXUAL HARASSMENT

The Governing Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person in or from the district. Engage in the sexual harassment of anyone in or from the district and you may be subject to disciplinary action up to and including expulsion. The Board expects students or staff to immediately report incidents of sexual harassment to Administration or to another District Administrator.

If you feel that you are being harassed, you should immediately contact the Administration at school. If a situation involving sexual harassment is not promptly remedied by Administration, a complaint of harassment can be filed in accordance with AR 1312.1 – Complaints Concerning School Personnel or AR 1312.3 – Complaint Procedures. The Principal or designee shall determine which procedure is appropriate.

The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned. B.P. 5145.7(a) Other types of conduct which are prohibited in the District and which may constitute sexual harassment include:

1. Unwelcome leering, sexual flirtations, or propositions.
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions.
3. Graphic verbal comments about an individual's body, or overly personal conversation.
4. Sexual jokes, stories, drawings, pictures, or gestures.
5. Spreading sexual rumors.
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
7. Touching an individual's body or clothes in a sexual way.
8. Purposefully limiting a student's access to educational tools.
9. Displaying sexually suggestive objects in the educational environment.
10. Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

You are on a **CleanSweep Campus!** If you engage in any of the following activities, you may receive a ticket that will send you to Juvenile Traffic Court. Listed are violations and possible judgments (fines). Other fines may be imposed at the discretion of the judge.

OPERATION CLEAN SWEEP

CODE	VIOLATION	FINE
SBCO 25.022(a)	Daytime Loitering	Community Service up to \$170.00
PC 308(b)	Smoking or tobacco products	“Smokeless Saturday” up to \$75/CS*
PC374.4	Littering	Community Service \$100 to \$750
PC 415	Fighting or Disturbing the Peace	“Anger Management” up to \$400/CS*
PC 485	Keeping Lost Property (“I found it.”)	Community Service up to \$170
PC 488	Petty Theft (taking anything not yours)	Community Service up to \$1000
PC 640.6	Affix Graffiti (any tagging gang related or not)	Up to 200 hours CS up to \$1000/DL susp.**
PC 647(f)	Under the influence	Alcohol/Drug Diversion up to \$1000/DL susp.**
BP 25662	Minor Possess Alcohol	Alcohol/Drug Diversion up to \$250/DL susp.**
BP 25658(b)	Minor Consuming Alcohol	Alcohol/Drug Diversion up to \$170/DL susp.**
HS 11357(e)	Possess less than 1 oz marijuana (even 1 joint)	Alcohol/Drug Diversion up to \$500/DL susp.**

<p>* Community Service ** Automatic 1 year Driver License Suspension</p>

For each of these incidents that occur on campus, the trained Administrator, at their discretion, will write the student a citation. A deputy will then review the citation and issue a copy to the juvenile. All Juvenile Citations are heard in an informal Juvenile Traffic Court, where the juvenile must appear with one or both parents within sixty days of the citation being written.

When the juvenile appears in court, he or she will be given the opportunity to tell his or her side of the story. The hearing officer will impose a disposition such as dismissed, convicted, or convicted with a suspended sentence. Imposed sentences consist of community service, anger management or smoking cessation classes, improvement of school grades, or an actual monetary fine. Fines can range from \$30.00 to \$400.00 with the exception of Petty Theft which has a maximum fine of \$1,000. If the student is not working and can't afford to pay the fine, his or her parents **must** pay the fine.

UNIFORM COMPLAINT PROCEDURE

The Victor Valley Union High School District has primary responsibility for insuring that it complies with the State and Federal Laws and Regulations governing educational programs. Any complaints alleging unlawful discrimination or failure to comply with State or Federal Laws in adult education, consolidated categorical aid programs, migrant education, child care and development programs, child nutrition programs, vocational education, Special Education programs will be investigated / mediated, and reviewed. The complainant will have the opportunity to provide relevant information. A written report will be given to the complainant within 60 days of receipt of the complaint. Complaints that are alleging discrimination must be filed within 6 months from the alleged occurrence or when knowledge was first obtained. Complainants may also pursue civil law remedies; such as mediation centers, public/private interest attorneys, injunctions and/or restraining orders.

The District follows Uniform Complaint Procedures established in Board Policy 1312.3. Complaints should be made to the district compliance officer by contacting the Superintendent's Administrative Assistant at 760-955-3200 extension 10202.

Any individual, public agency or organization may file a written complaint with the District Office alleging a

violation of Federal or State Law or Regulation governing educational programs. Written complaints shall be filed with the Superintendent, who will give it to the appropriate compliance officer. Copies of Board policy and Administrative Regulation 1312.3, which refer this subject, are available by contacting the District Office.

LAKEVIEW COUNSELING DEPARTMENT
"Spartan Care at its Finest"

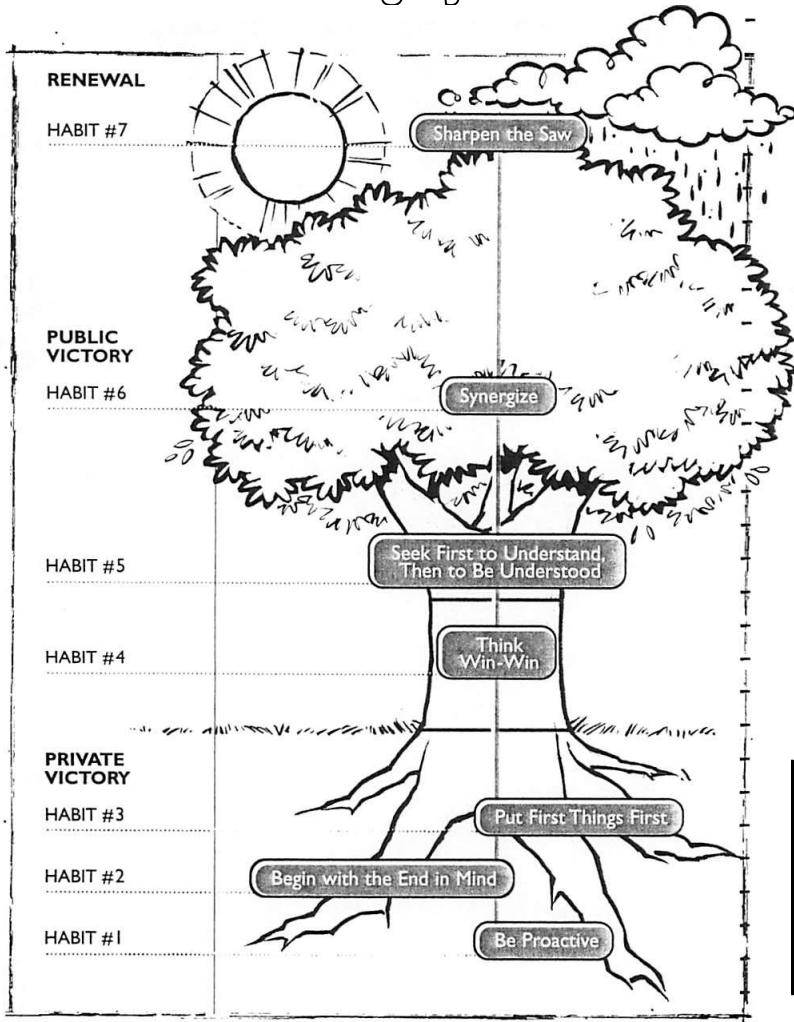
The Lakeview Counseling Department is committed to the personal and academic success of each student on our campus. Counselors are available to assist students, parents and the staff with a variety of resources. We can help in the following ways:

- Academic skills support including the successful transition to high school
- Effective and productive social/emotional interactions including problem solving and conflict resolution
- Career awareness and college planning
- Classroom presentations (various school programs)
- Coordinate SST (Student Success Team) conferences with parents, teachers and administrators
- Referrals to mental health services or other agencies as needed

ASES – AFTERSCHOOL EDUCATION & SAFETY PROGRAM

Lakeview Leadership Academy offers assistance in academics through the ASES program. Hours for the ASES program are 4:00-7:00PM. All students will have the choice of an Academic intervention class as well as an Enrichment class. Students will not be able to participate in the Enrichment class unless an Academic class is also attended. Some classes offered are Cooking, Weight Training, Wii, Web Design, Team Sports (Basketball, Volleyball, Soccer, and Golf) For further information, contact ASES Coordinator at ext. 46702.

The 7 Habits of Highly Effective Teens



Spartan Mottos
Be a Buddy
Not a Bully

Take a stand...
Lend a Hand

Building leaders one child at a time

MY CLASS SCHEDULE

Periods	1	LIM	2	3	4	5	6
Room Number							
Subject Name							
Teacher Name							
Lunch						Based on 5th period teacher's lunch	